

SHIPNEXT Connect for Gmail

Setup Manual



Gmail add-ons are similar to extensions in that they are created to extend the functionality of **Gmail**. The difference between an extension and an **add-on** is that the **add-on** is installed into your G Suite app, not the browser.

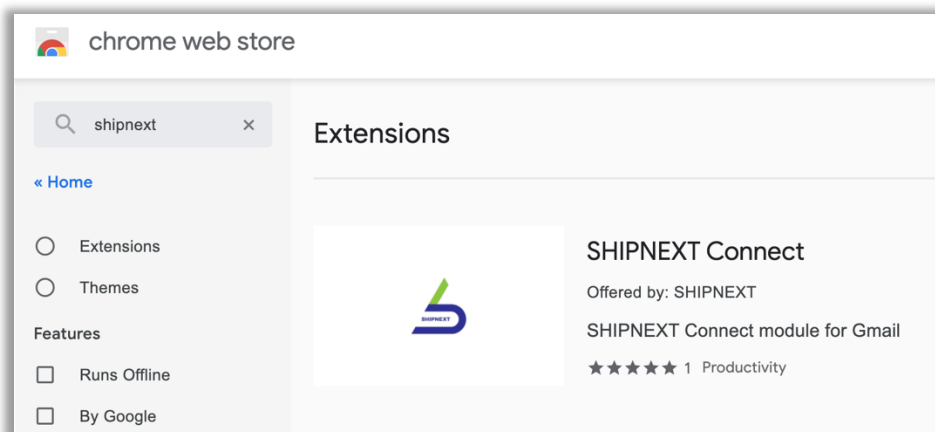
Start by Clicking on an “**Extensions**” button in the top right corner of your Google Chrome window. (see marked green below), and then following to the “Manage Extension” option in the menu.



In the top left corner, CLICK on the “Hamburger Button” Menu which says Extensions, and follow the “**Open Chrome Web Store**” at the bottom.



SEARCH for “**Shipnext**” in the Search panel in the top left corner, **CLICK** on the “SHIPNEXT Connect” extension you see on the right-hand side.



To add the extension, all you need to do is **CLICK** on the “**Add to Chrome**” button. SHIPNEXT Connect would then be installed by Google Chrome as an extension to process your e-mails for instant Cargo-to-Ship and Ship-to-Cargo matching, and interconnectivity with SHIPNEXT for the use of other features on demand.

